**Small grants to support the meaningful engagement of civil society and communities in Global Fund and related processes at national levels in the MENA region**

Application Form

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| **General Information** | |
| **Name of organization** |  |
| *Legal form* |  |
| *e-mail* |  |
| *Web page* |  |
| *Address* |  |
| **Name of director of the Organisation** |  |
| *Contact Phone, e-mail* |  |
| **Name of person, responsible for the coordination of small grant** |  |
| *Contact Phone, e-mail* |  |
| **Information about Fiscal Host (FH) *(applicable for non-registered groups only)*** | |
| *Name of organisation* |  |
| *Name of director* |  |
| *Contact information (e-mail, phone, address)* |  |
| **Information about organization/ network group** | |
| *Provide a description of your organization/network (Mission, vision and activities)* |  |
| ***Planned activities with the grant programme*** | |
| **Please, briefly describe the problem you want to address with this funding in the context of ensuring meaningful involvement of the civil society and communities in Global Fund related processes at the national and regional levels?**  (Limit up to 300 Words) |  |
| **Please state the main aim and objectives of the activities** |  |
| **For each of the stated objectives – please describe the activities need to be implemented with support of this grant, including the timeframe for each activity**   |  |  |  |  | | --- | --- | --- | --- | | **Activities** | **Timeline per Activity** | **Deliverables** | **Expected Outcome** | | **(Example)**  (Desk review of the materials, guidelines and existing resources) | **4 Days** | **Brief Review report on the existing available resources in the country** | **Mapping Information to identify the needs or high priorities of the the resources** | | **Activity 1** |  |  |  | | **Activity 2** |  |  |  | | **Activity 3** |  |  |  | | **Activity 4** |  |  |  |   **Any Additional Note:** | |
| **Please explain how the implementation of the proposed activities will help to ensure highest priority interventions identified by the respective communities** (only if necessary in some proposal) |  |
| **Which key and vulnerable population communities will benefit from the activities under this grant?** |  |
| **Please list the partner organizations with whom the content of this request was coordinated**. **Was this request coordinated with the CCM and/or the Principal Recipient of Global Fund grants in the country.** (only if necessary in some proposal) |  |
| ***Financial Management***  ***(for non-registered groups, this section should be completed by Fiscal Hosts)*** | |
| **Please provide summary information, answer the questions below:**   * *Do you have an accountant, financial officer?* * *Do you have an accountant system or do you use Ms Excel for Financial Reports?* * *Do you have experience in implementing grants over the past three years? (please provide name of donor and grant amount in USD)* |  |
| **Please confirm that there are no restrictions in receiving funds in USD** |  |
| **Please submit a summary budget in Excel in USD. *Budget limit – 6 000 USD***.  **The limit for the «Human resources (Salaries)» budget line is 10% of the total proposal budget.** | |
| **Date of submission** |  |
| **Name and surname** |  |

**Please, note that MENA Regional Learning Hub will sign an agreement with a legally registered organisation only. The Learning Hub will not be able to provide funds to individuals.**